Monitoring Tables - Field Descriptions

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The following tables outline the field descriptions involved with project and contract monitoring.

Project Monitoring

Group	Field Name	Description	Data entry	Require
Identifier	Asset ID	Auto-generated ID in the System.	Auto-generated	-
General	Project Name	The name of the Project that the Monitoring record is attached to. This field links the record to Project table.	Auto-generated	-
General	Report Month	The month that the monitoring report record is relating to.	Auto-generated	
General	Report Deadline Date	The deadline that the monitoring report must be approved by.	Auto-generated	
Achievement to Date	Commentary on Progress	A description of the project progress, including reference to the contracts involved.	Any characters (maximum 5000)	No
Achievement to Date	Issues and Recommendations	A list of issues related to the Project and recommendations of how these issues can be resolved.	Any characters (maximum 5000)	No
Achievement to Date	Land Acquisition	The progress (1-100%) of the Land Acquisition stage of the project. This might reflect the number of properties acquired as a proportion of the total number of properties required to be acquired. As stated in *Section 8.6 Project Management* of the *Provincial Works Manager's Manual* it is the responsibility of the PWM to ensure land acquisitions are done prior to the physical commencement of works.	Number between 0 to 100	No
Achievement to Date	Planning and Investigation	The progress (1-100%) of the Planning and Investigation stage of the project. In most cases, Major Works projects will have a significant Planning and Investigation stage which should have its progress monitored.	Number between 0 to 100	No
Achievement to Date	Design	The progress (1-100%) of the Design stage of the project. In most cases, Major Works projects will have a significant Design stage which should have its progress monitored.	Number between 0 to 100	No
Achievement to Date	Physical Works	The progress (1-100%) of the Physical Works stage of the project.	Number between 0 to 100	No
Achievement to Date	Post-Works	The progress (1-100%) of the Post-Works stage of the project. *Section 8.5.18 Contract Completion* in the *Provincial Works Manager's Manual* provides a list of the events that are part of this Post-Works stage.	Number between 0 to 100	No
Achievement to Date	Asset Data Supplied	Select 'Yes' once the DoWH has been provided Asset data upon the project's completion. Otherwise this stays as 'No'.	Boolean (Yes or No)	No
Achievement to Date	Delayed (delays >25%)	Indicates if there is a greater than 25% delay between the expected Overall Progress versus actual Overall Progress (%).	Boolean (Yes or No)	No
Project Budget	Current Allocated Funding	This should be updated if the total funding has increased or decreased since the Original Allocated Funding value was provided.	Decimal number (no commas or spaces)	No
Project Budget	Total Current Contracts Value	This is the sum of the most up-to-date Current Contract Values.	View-only	No

Group	Field Name	Description	Data entry	Require
Project Budget Status	Value of Project Works to Date	The sum of the Contract 'Value of Works to Date'. I.e., if there are multiple contracts then this value should combine their Value of Works to Date figures. If there is only one contract for the project then it should be the same value.	Auto-generated	No
Project Budget Status	Financial Progress	The calculation of Value of *Project Works to Date / Current Allocated Funding* (represented as a %)	Auto-generated	No

Contract Monitoring

Group	Field Name	Description	Data entry	Required?
Identifier	Asset ID	Auto-generated ID in the System.	Auto-generated	-
General	Contract Number	The Contract Number (or ID) that is used for reference by DoWH and the Contractor.	Auto-generated	-
General	Project Monitoring Report	The Project Monitoring record that this Contract record is attached to.	Auto-generated	-
Implementation Status	Overall Contract Progress	The progress (1-100%) to represent the overall progress of the Contract.	Decimal number (no commas or spaces)	No
Implementation Status	Achievement Since Last Report	Commentary on what has been achieved on the Contract since the previous month (or last time the Monitoring record was updated)	Any characters (maximum 5000)	No
Implementation Status	Issues & Recommendations	A list of issues related to the performance of the Contractor and recommendations of how these issues can be resolved.	Any characters (maximum 5000)	No
Implementation Status	Delayed (delays >25%)	Indicates if there is a greater than 25% delay between the expected Overall Contract Progress versus actual Overall Contract Progress (%).	Boolean (Yes or No)	No
Contract Value	Awarded Contract Value	The original value of the contract agreed. Lookup to the DOWH Contract record.	View-only	No
Contract Value	Current Contract Value	This will be the same as the Contract Award Value unless there has been a variation to change the contract value and scope (either increased or decreased).	Decimal number (no commas or spaces)	No
Contract Financial Status	Value of Works to Date	Refers to the total monetary value of the project work completed to date.	Decimal number (no commas or spaces)	No
Contract Financial Status	Claim Certified	Represents the amount of a contractor's claim for payment that has been reviewed and formally approved.	Decimal number (no commas or spaces)	No
Contract Financial Status	Claim Paid	The total actual amount paid to the contractor to date.	Decimal number (no commas or spaces)	No
Contract Financial Status	Financial Progress	The calculation of *Value of Works to Date / Current Contract Value* (represented as a %).	Auto-generated	No
Physical Works	Establishment	The progress (1-100%) of the Establishment stage of the project.	Number between 0 to 100	No
Physical Works	Site Preparation	The progress (1-100%) of the Site Preparation stage of the project.	Number between 0 to 100	No

Group	Field Name	Description	Data entry	Required?
Physical Works	Earthworks	The progress (1-100%) of the Earthworks stage of the project.	Number between 0 to 100	No
Physical Works	Pavement	The progress (1-100%) of the Pavement stage of the project.	Number between 0 to 100	No
Physical Works	Surfacing	The progress (1-100%) of the Surfacing stage of the project.	Number between 0 to 100	No
Physical Works	Drainage	The progress (1-100%) of the Drainage stage of the project.	Number between 0 to 100	No
Physical Works	Road Markings	The progress (1-100%) of the Road Markings stage of the project.	Number between 0 to 100	No
Physical Works	Road Structures	The progress (1-100%) of the Road Structures stage of the project.	Number between 0 to 100	No
Physical Works	River Training and Bed and Bank Protection	The progress (1-100%) of the River Training and Bed and Bank Protection stage of the project.	Number between 0 to 100	No
Physical Works	Vegetation Control	The progress (1-100%) of the Vegetation Control stage of the project.	Number between 0 to 100	No
Physical Works	Street Lighting	The progress (1-100%) of the Street Lighting stage of the project.	Number between 0 to 100	No
Physical Works	Traffic Signals plus ITS	The progress (1-100%) of the Traffic Signals plus ITS stage of the project.	Number between 0 to 100	No
Physical Works	Street Signs	The progress (1-100%) of the Street Signs stage of the project.	Number between 0 to 100	No
Physical Works	Railings and Barriers	The progress (1-100%) of the Railings and Barriers stage of the project.	Number between 0 to 100	No

Monitoring Actions

Group	Field Name	Description	Data entry	Required?
Identifier	Asset ID	Auto-generated ID in the System.	Auto-generated	-
General	Project Monitoring	The Project Monitoring record that this Monitoring Actions record is attached to.	Auto-generated	-
General	Monitoring Officer	This is the Officer who is responsible for updating the 'Monitoring Completed' button.	Auto-generated	-
General	Monitoring Completed	Move to 'Yes' after the initial data has been entered and the Draft Report is ready to be sent to the Reviewer(s).	Boolean (Yes or No)	No
General	Monitoring Completed Date	The date that the Draft Report is sent - this is generated by the Fabric system and is sent back to AWM (to provide assurance that the report data has been received and processed).	Auto-generated	-

Group	Field Name	Description	Data entry	Required?
General	Approving Officer	This is the Officer who is responsible for updating the 'Monitoring Approved' button.	Auto-generated	-
General	Monitoring Approved	Move to 'Yes' after the data has been reviewed and amended (if required). This will activate the final PDF Report to be generated and sent.	Boolean (Yes or No)	No
General	Monitoring Approved Date	The date that the Final Report is sent - this is generated by the Fabric system and is sent back to AWM (to provide assurance that the report data has been received and processed).	Auto-generated	-