Updates to Project Monitoring process - May 2025

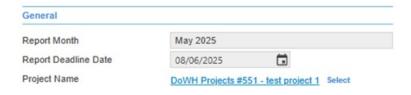
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Due to feedback provided from Department staff, we have made some changes to the Projects and Project Monitoring modules of the AWM System.

This article provides more detail about these updates, including the updated field descriptions. We will use an example of a project with two contracts to demonstrate.

Update to Project Monitoring Header

Now when you open the Project Monitoring record, you will see the report month and when it is due to be approved.



Entering Financial Data on Project and Contract setup

We have set up the entry of financial data throughout the duration of the project to be entered on the Project and Contract Monitoring record but displayed as 'view-only' fields (in grey) on the **DoWH Project** and **DoWH Contract** records. This is so that a user can quickly see the most up-to-date financial data about the project.

DoWH Projects

When you create a Project, you are only asked to input the 'Original Allocated Funding' for the project.



Example: we know we have a budget of 1,200,000 kina so we would enter this in the Original Allocated Funding field.

Field	Description	Data Entry
Original Allocated Funding	The total funding that has been	Decimal number (no commas or
	allocated to this project.	spaces)

Field	Description	Data Entry
Current Allocated Funding	This should be updated if the total funding has increased or decreased since the Original Allocated Funding value was provided. This is a lookup to the most up-to-date monthly project monitoring record.	View-only
Value of Project Works to Date	Refers to the total monetary value of the project work completed to date. This is a sum of the associated Contract(s) Value of Works to Date.	View-only

DoWH Contracts

When you create the Contract as part of that Project, you will be asked to input the 'Awarded Contract Value' and select the Contract Category.

Contract 1:



Field	Description	Data Entry	
Awarded Contract Value	The original value of the contract	Decimal number (no commas or	
Awarded Contract Value	agreed.	spaces)	

Field	Description	Data Entry
Current Contract Value	This will be the same as the Contract Award Value unless there has been a variation to change the contract value and scope (either increased or decreased). This is a look-up to the most up-to-date data from the Monthly Contract Monitoring record.	View-only
Contract Category	The DoWH Contract Category based on the kina value of the contract.	Dropdown list

Contract Monitoring

Now when you go to update the Contract Monitoring table you will have the ability to update the current contract value under the Contract Value section.

Contract 1:

Contract Value		
Awarded Contract Value	700000	kina
Current Contract Value	800000	

Example: The Current Contract Value has been updated to 800,000 kina because of a variation in the contract.

Contract 2:

Contract Value		
Awarded Contract Value	500000	kina
Current Contract Value	500000	kina

Field	Description	Data Entry	
A 1.16 / ///	The original value of the contract	\ <i>a</i>	
Awarded Contract Value	agreed. Lookup to the DOWH	View-only	
	Contract record.		
Current Contract Value	This will be the same as the		
	Contract Award Value unless there	Decimal number (no commas or	
	has been a variation to change the		
	contract value and scope (either	spaces)	
	increased or decreased).		

The Contract Financial Status section is where you enter data relating to how the budget is being spent each month

on the project.

Contract 1:

Contract Financial Status		
Value of Works to Date	100000	kina
Claim Certified	100000	kina
Claim Paid	100000	kina
Financial Progress	13	%

NOTE: The Financial Progress calculation is updated when the record is saved.

In this example, Value of Works to Date = 100,000, Current Contract Value = 800,000.

Financial Progress = 100,000 / 800,000 = .125 (13%)

Contract 2:

Value of Works to Date Claim Certified Claim Paid Financial Progress 50000 kina 50000 kina 10 %

Field	Description	Data Entry
Value of Works to Date	Refers to the total monetary value of the project work completed to date.	Decimal number (no commas or spaces)
Claim Certified	Represents the amount of a contractor's claim for payment that has been reviewed and formally approved.	Decimal number (no commas or spaces)
Claim Paid	The total actual amount paid to the contractor to date.	Decimal number (no commas or spaces)
Financial Progress	The calculation of Value of Works to Date / Current Contract Value (represented as a %).	Auto-generated

Project Monitoring

Under the Project Monitoring record there is a Project Budget and Project Budget Status section.

Project Budget		
Current Allocated Funding	1300000	kina
Total Current Contracts Value	1300000	kina

Example: Since we agreed to add a variation of an additional 100,000 kina for Contract 1,it is agreed that the allocated funding is increased from 1,200,000 to 1,300,000.

Field	Description	Data Entry
Current Allocated Funding	This should be updated if the total funding has increased or decreased since the Original Allocated Funding value was provided.	Decimal number (no commas or spaces)
Total Current Contracts Value	This is the sum of the most up-to- date Current Contract Values.	View-only

Project Budget Status

Value Of Project Works To Date	150000	kina
Financial Progress	12	%

Example: Together, the two contracts 'Value of Works to Date' equals 150,000 (100000+50000), the updated 'Current Allocated Funding' equals 1,300,000.

Financial Progress = 150,000 / 1,300,000 = 11.5 (12%)

Field	Description	Data Entry
Value of Project Works to Date	The sum of the Contract 'Value of	
	Works to Date'. I.e., if there are	
	multiple contracts then this value	
	should combine their Value of	Auto-generated
	Works to Date figures. If there is	
	only one contract for the project	
	then it should be the same value.	
Financial Progress	The calculation of Value of Project	
	Works to Date/ Current Allocated	Auto-generated
	Funding (represented as a %)	

After Monitoring Updates

Once records are updated in the Monitoring records, you will see the DoWH Projects and Contracts records will be updated with the most up-to-date information.

DoWH Projects



DoWH Contracts

Contract 1:

